

**Subject: Jaime Boutilier**

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**From:** bselmayer@tmmc.ca

**To:** <steven@connect-123.com>

**Conversation:** Jaime Boutilier

To whom it may concern,

Jaime Boutilier joined TMMC in 1998 working in the Assembly shop. In the first 4-5 years Jamie learned many processes in the shop. She continuously produced high quality in an extremely fast paced environment. During this time Jaime showed the initiative to support the off-line repair area after the production shift or on the weekend.

In 2003 Jaime was reassigned to the Off-line repair area on a full time basis. Jaime's duties include defect investigation , and repairing vehicles that require quality improvements prior to shipping to the customer.

The off line repair job requires incredibly high skill , vehicle knowledge and the ability to work independently . Jaime has performed at a very high level carrying out these responsibilities. If you can imagine a problem with a vehicle where one of the instrument panel functions is not working. Jaime is capable of disassembling the entire Instrument panel and interior of the vehicle in order to troubleshoot and identify the cause. She has the ability to repair the problem and completely reassemble the vehicle to Toyotas high quality standards. That is just one small example of what she is capable of , and what we ask her to do everyday.

I have had the privilege of working with Jaime for the last 3 years as her Assistant Manager. In addition to coming to work everyday and performing at a high level , Jaime has continued to develop herself through the pursuit of her Environmental Engineering Degree. I am constantly amazed at her incredible work ethic . She has a great positive personality and supports Team goals without being asked. She is mature , hardworking and requires minimal supervision. In opinion she would be an incredible asset to any company. She certainly is to ours.

If you have any questions or require any other information , please do not hesitate to ask

Sincerely

Bob Selmayer.

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